



To all members

Wednesday, 23 October 2019

Re SHAR Accounts at handover to Jimmy Hendrick "Informal Audit":

Firstly, I would like to thank the outgoing Treasurer for his work.

Brian Stanley and I cross referred the cheque book stubs to the Bank account(s) statements. Everything balanced, although Cheques 70 & 71 were transposed.

The accounts are in order as best that can be ascertained from the information available. Although 2 years balance sheets are missing, and no copies can be found, Brian and I are happy to sign off the accounts because they are as true as can be ascertained, from the information available to us.

Recommendations: -

- Accounts to be audited by 2 members each year with the treasurer Jimmy Hendrick.
- Drawing of cash to pay bills to be only in an emergency and a signed receipt to be obtained, if at all possible, all venue costs disco, food etc to be settled by Cheque from the Shar account.
- All "slops" to be ordered via website, and any stock orders to be placed with H Williams by Jimmy and paid for by Cheque from Shar account for auditing purposes.
- All monies collected at occasions – e.g. Raffle takings, to be recorded.

We recommend that the 1st Audit on the Shar accounts should be carried out before the next AGM, and the Financial statement should be available to the members at that meeting

A handwritten signature in black ink, appearing to be "S. Abbott".

Stephen Abbott

Original signed

A handwritten signature in black ink, appearing to be "B. Stanley".

Brian Stanley

Original Signed